

## ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Thursday, 3 <sup>rd</sup> December 2015
<b>Report Subject</b>	Quarter 2 Improvement Plan Monitoring Report
<b>Portfolio Holder</b>	Cabinet Member for Corporate Management
<b>Report By</b>	Environment Overview & Scrutiny Facilitator
<b>Strategic / Operational</b>	Strategic

### EXECUTIVE SUMMARY

The Improvement Plan 2015/16 was adopted by the Council in June 2015. This report presents the monitoring of progress for the second quarter of 2015/16 focusing on the areas of under performance relevant to the Environment Overview & Scrutiny Committee.

This report is an exception based report and therefore detail focuses on the areas of under-performance.

### RECOMMENDATIONS

1	That the Committee consider the 2015/16 Quarter 2 Improvement Plan Monitoring Report, highlight concerns and feedback details of any challenge to the Corporate Resources Overview & Scrutiny Committee which is responsible for the overview and monitoring of performance.
---	--

## REPORT DETAILS

1.00	<b>EXPLAINING THE QUARTER 2 IMPROVEMENT PLAN MONITORING REPORTS</b>
1.01	The Improvement Plan monitoring report gives an explanation of the progress being made towards the delivery of the impacts set out in the 2015/16 Improvement Plan. The narrative is supported by performance indicators and/or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are controlled.
1.02	The detailed sub-priority reports, shown at Appendix 1, are in a new format, which has been generated from the new performance management solution, CAMMS.
1.03	<p>CAMMS has been purchased to provide benefits which include:</p> <ul style="list-style-type: none"> <li>• efficiencies by reducing duplication and data entry;</li> <li>• a single version of the truth;</li> <li>• improved visibility and accountability for performance and programme / project management objectives; including an audit trail; and</li> <li>• dynamic, exception based reporting with dashboards and standard reports.</li> </ul>
1.04	<p>Analysis of performance against the Improvement Plan measures is undertaken using the RAG (Red, Amber and Green) status. This is defined as follows:-</p> <p><b><u>Performance</u></b></p> <ul style="list-style-type: none"> <li>• RED – equates to a position of under-performance against target.</li> <li>• AMBER – equates to a mid-position where improvement may have been made but performance has missed the target.</li> <li>• GREEN – equates to a position of positive performance against target.</li> </ul> <p><b><u>Outcome</u></b></p> <ul style="list-style-type: none"> <li>• RED – equates to a forecast position of under-performance against target at year end.</li> <li>• AMBER – equates to a forecast mid-position where improvement may have been made but performance will miss target at year end.</li> <li>• GREEN – equates to a forecast position of positive performance against target at year end.</li> </ul>
1.05	The high level (RED) risk area identified for the Environment Overview & Scrutiny Committee, is as follows:-
1.05.1	<p><b>Priority: Environment (Transport Infrastructure and Services)</b>  <b>PI: Road safety initiatives to reduce the risk of collisions of high risk groups:</b></p> <ul style="list-style-type: none"> <li>• <b>Older drivers – Quarter 2 Target 20 – Quarter 2 Actual 4</b></li> </ul>

	<p>Documentation from the Advanced Driving Instructor to confirm the actual numbers for the quarter is awaited. When this is received the reported actual of four will increase.</p> <ul style="list-style-type: none"> <li> <p><b>Newly qualified young drivers – Quarter 2 Target 27 – Quarter 2 Actual 14</b></p> <p>As reported in quarter 1, funding was not received until mid-May and has been granted on the basis of cost per head trained, therefore not providing for advertisement. In addition, a scheduled course for quarter 2 had to be cancelled. It is envisaged that two full courses will be rescheduled for quarter three.</p> </li> <li> <p><b>Motorcyclists – Quarter 2 Target 27 – Quarter 2 Actual 15</b></p> <p>The target represent the maximum funding available to enable 108 people (27 per quarter) to be trained during the year. However, the actual number of people trained will be dependent on the North Wales Police BikeSafe Trainer’s time allocation for training within Flintshire. For quarter two this was only a small allocation. Given the target has been set based on maximum funding available rather than historic performance it is highly unlikely that the target for the year will be met.</p> </li> </ul>
--	---

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	There are no specific financial implications for this report; however the Council’s Medium Term Financial Plan is aligned to resource the priorities of the Improvement Plan.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	The Chief Officer Team and the Performance Leads from across the Authority have contributed to help shape the new approach to reporting.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	Progress against the risks identified in the Improvement Plan have been reported on for quarter 1 and the detail is included in the report at Appendix 1.

<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1 – Quarter 2 Improvement Plan Progress Report.

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	<p><b><u>Improvement Plan 2015/16</u></b></p> <p><a href="http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Improvement-Plan.aspx">http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Improvement-Plan.aspx</a></p> <p><b>Contact Officer:</b> Margaret Parry-Jones Overview &amp; Scrutiny Facilitator</p> <p><b>Telephone:</b> 01352 702427</p> <p><b>E-mail:</b> <a href="mailto:margaret.parry-jones@flintshire.gov.uk">margaret.parry-jones@flintshire.gov.uk</a></p>

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<p><b>Improvement Plan</b> – the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.</p>
7.02	<p><b>CAMMS</b> – is an integrated planning, risk management and programme/project management and reporting software. It was purchased in April 2015 and work to commence implementation began in Mat; focusing initially on the Council’s Improvement Plan and the Portfolio of Social Services. The link below provides further information about CAMMS.</p> <p><a href="http://cammsgroup.com/">http://cammsgroup.com/</a></p>